

MINUTES OF ANNUAL GENERAL MEETING

Thursday, **29th June 2023** 7.30 pm, Kemnay Village Hall (Zoom link available)

Present: Gaenor Berkin (Chair & Planning Secretary); Lee Aitken (Vice Chair); Fran Patrick (Secretary); John Whittall (Treasurer); Sue Wainman; Margaret Basley; Pauline Paterson; Daniel Johnston; Gabby Stevens; Suzanne Bunton; Sasha Brydon; Cllr Moray Grant

Attending: One member of the public

Apologies: Richard Lamplugh; Claire Stewart; Cllr Hazel Smith

1. Welcome and Apologies

The Chair welcomed everyone attending. Apologies were given as above.

2. Minutes of the AGM held on the 30th June 2022

These were adopted as proposed by S Wainman and seconded by J Whittall.

3. Chair Report (Appended; Read out in full at meeting)

In this, the 50th anniversary of the legislation creating Community Councils, the Chair wished to highlight particularly: the welcome return of in-person meetings, with a Zoom link usually also available; the many issues raised and pursued with Aberdeenshire Council, the Police and Stagecoach, including the state of roads and pavements, planning applications, inconsiderate parking, speeding, anti-social behaviour, reliability of buses; the efforts of the Resilience Group during recent serious weather events and its purchase of a back-up generator and CCTV system for the Village Hall, its continued support and maintenance of the five public access defibrillators in the village (with grateful thanks to Karen Stewart and her band of volunteers who check the units regularly) and the operation of the well supported and much-valued Community Larder; the village Christmas lights, which will benefit this year from replacement motifs purchased with donations and a National Lottery Grant. Thanks were expressed to the elected Councillors for their support and to all the members of KCC for their service.

Chair's Report accepted and agreed as an accurate report on the community council's work over the past year.

4. Treasurers Report& Financial Statement (Appended)

One error (two payments placed in wrong column), now corrected. The accounts have been officially checked and approved. Some discussion ensued on the increasing gap in the Community Larder's income and expenditure. This was acknowledged by the LaHK volunteers present; action is to be taken to reduce this deficit. Clarification was also sought and given re KCC's Village Hall hire costs – these have been amalgamated and are now paid monthly over a twelve month period.

Thanks were expressed to John Whittall for the work he does as Treasurer of KCC. Accounts proposed by P Paterson and seconded by S Bunton.

5 Community Council Membership

Sasha Brydon is stepping down from the Community Council and was thanked for his years of service, initially as the Kemnay Academy representative, latterly in his own right as a Kemnay resident.

Brian Cowie was unanimously voted on to the Community Council as a co-opted member. This leaves two full member vacancies.

6 Election of Office bearers

		Proposed	Seconded
Chair	Gaenor Berkin	F Patrick	M Basley
Vice Chair	Lee Aitken	S Bunton	P Paterson
Secretary	Fran Patrick	G Berkin	S Wainman
Treasurer	John Whittall	S Bunton	D Johnston

All voted for unanimously.

7 AOCB None

Next AGM 27th June, 2024, with the monthly meeting immediately following thereafter

DRAFT KCC CHAIR REPORT FOR AGM 2023

2023 is the 50th anniversary of the legislation that created Community Councils. Kemnay Community Council (KCC) have worked hard for the community for half a century. The session 2022-23 has been no exception.

The COVID crisis is fast becoming a memory, and KCC have resumed face to face meetings at the village hall. The technology for online meetings usually worked, but there were occasional problems. The resumption of physical meetings has seen the return of guest speakers, and Aimi Blueman of Aberdeenshire Voluntary Action gave us an interesting presentation on the Hospital Homecoming project, which offers support to Aberdeenshire residents who are returning home after a hospital stay.

This year, in no particular order, KCC have raised issues regarding roads, pavements and walls with Aberdeenshire Council, raised issues with Police Scotland, corresponded with Stagecoach regarding reliability of buses, considered planning applications, sought new disabled friendly play equipment, and attended meetings of local groups. This is only part of the work that we have done, but it gives an idea of what we do for Kemnay and district.

Speeding, parking and anti-social behaviour issues have been cropping up on a regular basis. The notorious pothole on High Street was finally dealt with after extensive correspondence with Aberdeenshire Council. Now for the rest of them...

One of our Community Councillors, Sasha Brydon, is stepping down from KCC this year. He is leaving Kemnay to start University, and we wish him every success.

In November 2022, exceptionally heavy rainfall hit the region. The River Don rose to just below the record high set in 2016 when Storm Frank wreaked havoc in the area. This time, things were different and Kemnay was ready. Thanks to the efforts of the KCC Resilience Group and other people too numerous to mention, disaster was averted. The village stocks of sandbags were distributed, the Watergate barrier was deployed, and armies of residents and volunteers 'did their bit' whether by laying sandbags, helping neighbours or passing information to the Resilience Group. Well done Kemnay! KCC will continue to press Aberdeenshire Council to improve flood defences.

The Resilience Group have raised funds for a generator to be installed at the Village Hall. If (and when) the Hall has to be pressed into service as a place of refuge, the Hall will have power. Our indefatigable and amazing Secretary, Fran Patrick, took the lead on this and applied for grants, organised contractors, liaised with Aberdeenshire Council, and dealt with the many issues that arose during the acquisition and installation process.

The Defibrillators around the village are checked and maintained by Karen Stewart and her team of volunteers.

Lend a Hand Kemnay is part of the Resilience Group and run the community larder. This is a valuable resource and is a help at a time when the cost of living has become an issue for so many. It is incredible value at £5 a year to use. The Larder benefits from donations of both goods and cash from businesses such as the Co-op, Arnold Clark, and many other bodies and individuals. Thank you all for your support.

Thanks are due to the Christmas Lights committee for testing and erecting the lights. KCC is fortunate that we have generous sponsors in the village, and their support (together with a grant from the National Lottery) has enabled new lights to be acquired.

I would like to thank our elected Councillors for their support to KCC and the Community. Also, huge thanks to all KCC members for going above and beyond on behalf of their community, and making a difference.

Gaenor Berkin Chair KCC

Kemnay Community Council 01.04.22 to 31.03.2023

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I certify that the above accounts have been prepared by me and accurately reflect the financial transactions relating to the period 01/04/2020 to 31/03/2021

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John Whittall Treasurer

4.5.23

Examined and found to be correct from Books and Vouchers supplied to me.

Janet Newberry 25-2023 -

Hon.Auditor

This form should be updated and submitted to the Garioch Area Office after any election, co-option or resignation.

Kemnay	Community	Council
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Minimum membership: 5 Maximum membership: 15

Maximum number of co-opted members permitted: 4

Current member details:

NAME	DATE ELECTED	OR	DATE CO-OPTED
Gaenor Berkin (Chair)	June 2021		
Lee Aitken (Vice Chair)			June 2022
Fran Patrick (Secretary) kccsec18@gmail.com	June 2021		
John Whittall (Treasurer)	June 2021		
Sue Wainman	June 2021		
Margaret Basley	June 2021		
Claire Stewart	June 2021		
Suzanne Bunton	June 2021		
Daniel Johnston	June 2021		
Pauline Paterson	June 2021		
Gabby Stevens	June 2021		
Richard Lamplugh			June 2022
Brian Cowie			June 2023

Current number of vacancies: 2



MINUTES OF MEETING

Thursday, 29th June 2023 7.30 pm, Kemnay Village Hall, with Zoom link available

Present: Gaenor Berkin(Chair); Lee Aitken (Vice Chair); John Whittall (Treasurer); Fran Patrick (Secretary); Margaret Basley; Pauline Paterson; Sue Wainman; Gabby Stevens; Dan Johnston; Suzanne Bunton; Brian Cowie; Cllr Grant

Apologies: Claire Stewart; Richard Lamplugh; Cllr Smith

Attending: None

- 1 WELCOME & APOLOGIES The Chair welcomed those attending and gave apologies as above.
- **2 DECLARATION OF INTEREST/AUDIO RECORDINGS/MEETING PROTOCOL** All present reminded that anyone who wished to contribute to the discussion should raise their hand and be invited to speak by the Chair. Only record will be the minutes taken by the Secretary.
- **3 MINUTES OF MEETING 25th May 2023 –** Minutes of meeting were previously circulated and proposed as accurate by S Wainman seconded by G Stevens.
- **4 POLICE MATTERS** Report received and circulated. An increase in poor behaviour by a group of youths noted, as is often the case at this time of year. The youth diversionary project team has been working in the village through the Academy, but KCC hasn't received any further information on this. Some plants have been damaged and some stolen from the roundel at the top of Bremner Way. A very small band of dedicated volunteers looks after these beds and the planters around the village and it is frustrating that their efforts have been spoilt in this way. Kemnay Primary is still experiencing incidents of anti-social behaviour; youths have been on the roof at Alehousewells. All incidents have been reported to the police. It was noted that there has been a stronger police presence in the village recently.
- 5. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK None
- **6. KEMNAY RESILIENCE AND COVID RESPONSE –** a) The generator and security cage are now in place, although there is an issue with access to the generator with the cage design as it currently is. This will be resolved in the next few weeks, however, and the generator can then be connected to a switch in the Village Hall. Expenditure for the Larder is being reviewed prices will probably need to be raised, the range of items stocked revised and more funding sought. (**Action:** F Patrick to find out from the Co-op about withdrawn fruit and vegetables and also about the Caboodle system which the Larder is signed up to but which doesn't seem to be operating properly. **Action:** Chair to pass on additional possible funding streams to F Patrick.) There have been a few glitches recently with the Neighbourly scheme as other groups have turned up at the wrong time and taken LahK's donation. Neighbourly is aware and dealing with it.
- b) No report received in time for meeting, but one unit was used last month. Replacement pads have been purchased. It was noted that the batteries in each unit will shortly need to be replaced and they are also quite expensive. (Action: S Wainman to investigate whether the SSEN Community Fund might be a source of funding for ongoing PADs support and maintenance.) c) No updates.

7. MATTERS ARISING:

Roads & Transport Issues – R Mackay attended the Community Transport Forum and brought up the Kemnay minibus, but no progress has been made. The powerpoint presentation from the event has been shared with KCC members. (Action: Secretary to invite Chris Murphy from Aberdeenshire Council to September's meeting.) People have been expressing their appreciation of the electric buses regularly in use on the X20 route, which has now become a much more reliable service and doesn't seem to be suffering the same driver shortages and service disruption experienced in other areas.

It was noted that there will be a lot of disruption over the next few months due to work being carried out by Scottish Water, finishing by the end of October at the junction of High St/Station Rd/Aquithie Rd.

The Chair had written to the Roads Department re issues of inconsiderate/illegal parking and poor signage – eg to highlight the blind summit by the bridge – but the person dealing with it has left and no-one has taken it on. (**Action:** Chair to write again to Aberdeenshire Council re these issues and will cc Ann Overton and Alison Cumming at Garioch Area Office.) It was noted that the pothole on Quarry Rd now has been marked for repair and has a cone on it. However, this is causing cars to pull out onto the opposite side of the road just before a corner. (**Action:** Cllr Grant will pursue this and other roads issues raised.)

Any issues with overgrown hedges or trees should be reported directly to Aberdeenshire Council. (**Action:** S Wainman to report the hedge at Station Rd.)

Bus park at Kemnay Academy was meant to be constructed by the October holiday, but now seems to be delayed, with more ground inspections taking place. School buses do cause real congestion on Bremner Way, often added to by driving instructors picking up pupils at the end of the school day. (**Action:** S Wainman to email Cllr Grant details re the bus park so he can pursue the matter.)

No discussion of the Local Transport Strategy but a reminder that the deadline for responses is the end of July.

- b) **50**th **Anniversary of Community Councils -** Acknowledgement of the 50th anniversary but no further action to be taken.
- c) Funding Opportunities These are to be explored, especially for the support and maintenance of the defibrillator units.
- d) Scottish Conference for Community Councils: Interest in attending this conference was expressed by one or two KCC members, but time to attend was an issue.

8. TREASURER REPORT

The question was asked at last KCC meeting about whether funds built up in the General Fund could be used for other things. The Treasurer pointed out that currently KCC admin expenditure is slightly greater than its income (the grant from Aberdeenshire Council). This is mainly because of the annual Zoom subscription and bank charges, which the Treasurer tries to minimise by combining payments such as the Hall hire costs, etc. Charges are applied if there are more than 10 transactions per month. (Action: Cllr Grant to find out from A Cumming what other Community Councils do.)

However, it would be possible to use some of the excess to fund other community activities. Discussion then followed on the possibility of setting up a Community Flower & Plant Account to support the work of the small band of volunteers who look after the flowerbeds and planters around the village. This was agreed unanimously, as was the transfer of £300 from the General Fund as a start-up fund for this account.

9. PLANNING MATTERS & APPLICATIONS -

- a) Current planning applications (One application not received in time to be included on agenda.) No action to be taken on:
 Change of Use of Land to Domestic Curtilege and Erection of Boundary Fence & Wall
 Dalmore House, Kemnay
 Ref. No: APP/2023/1064
- b) Permitted Development Rights Review Nothing contentious, just an updating of the policy.

10. REPORTS

- a) Garioch (& North Marr) Safety Group (GNMS) No meeting.
- **b) Garioch Area Community Council Forum (GACCF**) S Wainman and M Basley attended this but meeting was not well attended and nothing particularly contentious or relevant to Kemnay was discussed.
- c) Community Planning Last meeting of the council year before recess but again quite poorly attended, so little was discussed. Place Strategy was looked at.
- d) Greener Kemnay Birley Bush: Been a little too hot recently to work in the garden; the fruit bushes have good crops; very grateful for the recent donation of begonias; water supply has been depleted because of the lack of rain, so might need to get water from the depot. Energy Group: Has now embarked properly on creating a website for Greener Kemnay and has purchased a domaine name, now busy writing content, which will include aerial photos and possibly videos. GK are keen to get suggestions for photos to be included. No decision as yet from the application to Vattenfall for funding. The second round of participatory budgeting is about to start, but this is still for capital items and wouldn't cover training. S Wainman was invited to the Academy to speak to pupils about GK, the role of KCC was also mentioned. However, she was unable to attend the feedback session due to a lack of communication re the change of time
- e) Garioch Area Local Learning Partnership (GALLP) Each group has to set up its own projects, but again the meeting was guite poorly attended.
- f) KAPC/KPPC/APPC Nothing to report this month, although it was noted that Kiddiwinks is under new management.
- **g) Press Reports** Report on Grove Care Home, where some weaknesses were highlighted; report on a stalker living in the village.

11. ABERDEENSHIRE COUNCIL/COUNCILLOR NEWS -

Cllr Grant: Busy 'end of term' at the Council; a new leader of the Council has been appointed and several other key Committees have new Chairs. The Garioch Area Committee has been granting funds for various local initiatives. Cllr Grant is on the Audits Committee, which has been looking at car home reviews. The issue of the Village Hall lease had been raised by Cllr Smith and the concerns volunteers felt about taking on responsibility for it. *Cllr Smith:* Apologised for being unable to attend meeting but asked Secretary to share that collection of the new orange bins will start the week beginning 28th August, information will be going out to all householders in the first couple of weeks in July. The Council is only paying for the leaflets, etc, all other costs are being met by the Scottish Govt. The car park at Dalmadilly Ponds has still not been repaired yet, although the paths have been strimmed.

12. CORRESPONDENCE (including from the previous month)

- a) Correspondence from the Council was circulated prior to the meeting.
 - Garioch Area Committee 2023/24 Funding now live
 - PR Community Engagement Meeting
 - Garioch Area Bus Forum
 - Brownfield Capacity Survey
 - Shared Prosperity Fund
 - Ready2Go Around Inverurie
 - Scottish Conference for Community Councillors
 - CC Admin Grant 2023-24
 - Aberdeenshire Local Development Plan Scheme 2023
 - Updated Garioch Area Bus Forum Documents
 - Webinars in June for Community Councils
 - Resilience Job Opportunity
 - Garioch Community Planning Bulletin
 - Request for participation in Development of Council's new Local Transport Strategy
 - Place Strategy Forum
 - ACTF David Kelly Presentation
 - Road Restrictions Kemnay
 - July-September Roadworks on North East Trunk Road Network
 - Stagecoach Bluebird's Consultation on Proposed Timetable Revision
 - Aberdeenshire Local Development Plan Consultation by the Scottish Government on Engagement on LDPs
 - Aberdeenshire Community Transport Forum 26th October 2023

b) General Correspondence Received - was circulated prior to the meeting.

- Response from Headteacher at Kemnay Academy re Transport speeding issues
- Correspondence from a resident re concerns about car event at Castle Fraser in August
- Notes re Citizens Advice Bureau (shared by S Wainman)
- Boundaries Scotland Scottish Parliament Consultation
- Section 36 Application Kintore Battery Storage Facility Consultation
- North East Crime Alert
- Cllr Smith: re PADs Registration on the Circuit
- Cllrs Smith & Grant: re SSEN Resilient Communities Fund 2023
- Scottish Conference for Community Councillors Online 10th June
- Trading Standards Bulletin No 69

13. OPPORTUNITY FOR COMMUNITY COUNCILLORS TO SPEAK – P Paterson: Query from a resident about the possibility of taking over land behind the Academy to make into a football pitch. (Action: Secretary to pass on contact details of relevant department at Aberdeenshire Council.) L Aitken: The Christmas Lights Committee would be unable to organise a Christmas Event but would be willing to support any other person/group interested in organising one. D Johnston: Query re Fireworks Display this year. P Paterson confirmed it is to take place. J Whittall: There will be pedestrian access to Fetternear when Scottish Water work closes the road. S Bunton: A number of paths on Place of Origin are overgrown, a resident has contacted Greenbelt; the state of the walls at Wood Gardens is getting worse. (Action: Cllr Grant is to follow up on the report on this already sent in to Aberdeenshire Council by KCC.) S Wainman: There are going to be additional clinics at Fyfe Park Clinic; Kemnay Medical Centre is getting some positive reports, which is good to hear. F Patrick: LaHK/Community Larder has received a donation from the John Adam Trust Fund, for which it is very grateful. G Berkin: The Chair, Vice Chair and Secretary will keep KCC members informed of Community Council business over the summer recess. This was unanimously agreed.