

MINUTES OF ANNUAL GENERAL MEETING

Thursday, 30th June 2022 7.30 pm, Kemnay Village Hall

Present: Gaenor Berkin (Chair), Lee Aitken (Vice Chair); Sue Wainman; Suzanne Bunton; Daniel Johnston; Gabby Stevens; Cllr Grant; Alison Cumming, Aberdeenshire Council

Apologies: Fran Patrick (Secretary); John Whittall; Margaret Basley; Claire Stewart; Richard Lamplugh; Sasha Brydon; Pauline Paterson; Cllr Smith; Cllr Payne

Attending: One member of the public

1. **WELCOME AND APOLOGIES** – The Chair welcomed those attending and gave apologies as above. Due to IT issues, no Zoom attendance was possible on this occasion.
2. **MINUTES OF AGM 24th JUNE 2021** - Minutes of meeting were previously circulated and proposed as accurate by S Wainman, seconded by S Bunton.
3. **CHAIR REPORT-**

Visitors to Kemnay Community Council (KCC) often comment that they have rarely seen such an active and vibrant Community Council. Since the last AGM in 2021 the Council has continued to work hard for Kemnay and district. Covid restrictions meant that virtual meetings became the norm until very recently.

We were pleased to welcome four new members- Daniel Johnson, Pauline Paterson, Kayleigh Wallace and Gabby Stevens. We said goodbye to Bill Blackwood and, at the end of the current session, Kayleigh Wallace is also standing down.

I would like to take this opportunity to remind the community of the role and function of Community Councils- this is from the Aberdeenshire Council website.

“They must ascertain and express the views of the community to local authorities and other public bodies, and to take action which is in the interests of its community. They can complement the role of the local authority but are not part of local government.

As well as representing the community to the local authority, community councils facilitate a wide range of activities which promote the well-being of their communities. They bring local people together to help make things happen, and many community councils protect and promote the identity of their community. They advise, petition, influence and advocate numerous causes and cases of concern on behalf of local communities.”

This year, KCC has (in no particular order):

- Raised concerns with Aberdeenshire Council over increases in hire costs for community facilities
- Dealt with the crises precipitated by Storms Arwen, Malik and Corrie, and continued to look at improving community resilience
- Established a Community Larder at the Village Hall, through the efforts of the Lend a Hand Kemnay as part of KCC Resilience Group
- Raised concerns from local residents about speeding, parking, littering, blocked drains and other community issues

- Procured a stone to commemorate the Platinum Jubilee (special thanks to Sue for donating the granite, to Fran & Doug for organising the engraving and installation)
- Liaised with local schools
- Liaised with police Scotland
- Organised the Christmas lights and acquired new lights
- Organised new planters for the village through the Phoenix Fund initiative
- Investigated installing play equipment for the less able
- Considered planning applications
- Managed the community defibrillators.

This list is not exhaustive - far from it - but gives an idea of what KCC does for the community. We have a busy agenda for the year ahead, including looking into acquiring a generator for the village hall as the main place of refuge for the village.

The challenges of the pandemic and the severe weather events showed that the village is a Community with a capital C. Neighbour helped neighbour; Lend a Hand Kemnay were tireless in helping others; the village hall provided a lifeline for families without power, and the defibrillators were used when the community was cut off.

I would like to thank our elected Councillors- both past and current- for their steadfast support to KCC. Also, thanks go to all KCC members for their untiring efforts on behalf of their community, and also to our amazing Secretary, Fran Patrick.

4. **TREASURER'S REPORT AND FINANCIAL STATEMENT-** Accounts approved- proposed by S Wainman and seconded by D Johnston.
5. **COMMUNITY COUNCIL MEMBERSHIP-** It was unanimously agreed, to avoid the necessity of holding an election this year, both Lee Aitken and Richard Lamplugh would continue as co-opted members. Accordingly, no elections were held during the last year.

It was noted that Kayleigh Wallace would be standing down, due to moving away from the village. Thanks and appreciation was expressed for her hard work in setting up Lend a Hand Kemnay during the Covid pandemic, and also resilience work during the recent winter storms.

6. **ELECTION OF OFFICE BEARERS-** A. Cummings temporarily presided as chair. Officers elected as follows: Chair-G Berkin (proposed by S. Wainman, seconded by G Stevens); Vice Chair-L Aitken (proposed by S. Wainman, seconded by G Stevens); Treasurer-J Whittall (proposed by S. Wainman, seconded by S Bunton); Secretary-F Patrick (proposed by S. Wainman, seconded by L. Aitken).
7. **AOCB-** A query was raised from R Mackay, regarding the voting rights of non-members attending the AGM. A Cumming, Aberdeenshire Council, clarified that only members of the community council can vote at such meetings.

Date of next Annual General Meeting: 29TH June 2023

Kemnay Community Council 01.04.21 to 31.03.2022

		General	Christmas Lights	Commun Resilience	PADS	LaHK Community Larder	LaHK AVA Fund	Phoenix Fund	Total
Expenditure									
05.05.21	Fran Patrick Secretary April	50.00							50.00
	Fran Patrick LaHK Receipts					498.74			498.74
08.06.21	Fran Patrick Secretary May	50.00							50.00
	Fran Patrick Foodstuffs					478.02			478.02
03.07.21	Fran Patrick Secretary June	50.00							50.00
	Fran Patrick LaHK Receipts					473.38			473.38
29.07.21	Aberdeenshire Council Trees	270.00							270.00
	Aberdeenshire Council Planters							2,015.90	2,015.90
05.08.21	Fran Patrick LaHK Receipts					490.00			490.00
	Fran Patrick LaHK Receipts					64.55			64.55
	Fran Patrick LaHK Larder					154.90			154.90
	Fran Patrick Secretary July	50.00							50.00
06.08.21	Fran Patrick Fridge						489.99		489.99
	Fran Patrick Shelving						347.70		347.70
14.08.21	Festive Lighting		490.00						490.00
	Festive Lighting		490.00						490.00
16.08.21	Festive Lighting		137.20						137.20
30.08.21	Fran Patrick Secretary August	50.00							50.00
04.09.21	Fran Patrick LaHK Receipts					358.69			358.69
	Fran Patrick Community Larder					239.21			239.21
	Fran Patrick Community Larder					284.97			284.97
07.09.21	Kemnay Village Hall Rent					20.00			20.00
04.10.21	Fran Patrick Community Larder					118.51			118.51
	Kemnay Village Hall Rent	27.50							27.50
	Fran Patrick Secretary September	50.00							50.00

07.10.21	Kemnay Village Hall Rent					20.00			20.00
13.10.21	Fran Patrick Zoom Subscription	143.88							143.88
05.11.21	Fran Patrick Secretary October	50.00							50.00
	Kemnay Village Hall Rent	27.50							27.50
08.11.21	Kemnay Village Hall Rent					20.00			20.00
13.11.21	Fran Patrick LaHK Receipts					163.30			163.30
01.12.21	Fran Patrick Secretary November	50.00							50.00
	Fran Patrick LaHK Receipts					171.67			171.67
	Fran Patrick Christmas Lights		359.05						359.05
07.12.21	Kemnay Village Hall Rent					20.00			20.00
21.12.21	Kemnay Village Hall Rent	27.50							27.50
01.01.22	Fran Patrick Secretary December	50.00							50.00
07.01.22	Kemnay Village Hall Rent					20.00			20.00
	Information Commissioner's Office	35.00							35.00
	Fran Patrick LaHK Receipts					127.40			127.40
	Fran Patrick Gazebo						169.09		169.09
18.01.22	N & B Calder Cleaning						335.52		335.52
28.01.22	Fetternear Estate (D Fyffe)	1,560.00							1,560.00
05.02.21	Fran Patrick Secretary January	50.00							50.00
05.02.21	Fran Patrick LaHK Receipts					158.11			158.11
07.02.22	Kemnay Village Hall Rent					20.00			20.00
05.03.22	Fran Patrick LaHK Receipts					187.11			187.11
	Fran Patrick Res Receipts			68.50					68.50
	Fran Patrick Secretary February	50.00							50.00
	Fran Patrick LaHK Receipts								0.00
07.03.22	Kemnay Village Hall Rent					20.00			20.00
31.03.22	Kemnay Village Hall Rent	82.50							82.50
	Fran Patrick Secretary March	50.00							50.00
Totals		2,773.88	1,476.25	68.50	0.00	4,108.56	837.69	2,520.51	11,785.39

Income

01.04.21	Donation Safelift Offshore		200.00					200.00	
06.04.21	Donation Collies Butchers		50.00					50.00	
19.04.21	Fran Patrick PADS Donations			1,400.00				1,400.00	
20.04.21	Donation McColls		50.00					50.00	
05.05.21	Fran Patrick Donations				348.00			348.00	
14.05.21	Donation Premier Coaches		500.00					500.00	
04.06.21	Fran Patrick Donations				128.00			128.00	
03.07.21	Fran Patrick Donations				146.00			146.00	
20.07.21	Admin Grant from A.C.	994.16						994.16	
06.08.21	National Lottery Community Fund				1,700.00			1,700.00	
02.09.21	Garioch AIF Award		558.60					558.60	
04.09.21	Transfer LaHK Ava Fund				950.00	(950.00)		0.00	
08.10.21	Fran Patrick Donations				185.95			185.95	
12.11.21	Fran Patrick Donations				74.38			74.38	
26.11.21	Fran Patrick Donations				139.58			139.58	
31.12.21	Fran Patrick Christmas Parcels Donations				51.65			51.65	
	Fran Patrick Donations				153.34			153.34	
	Cheque donation paid in.				150.00			150.00	
11.01.22	Phoenix Fund Grant						2,500.00	2,500.00	
17.01.22	Garioch AIF Award	1,560.00						1,560.00	
28.01.22	Cheque donation paid in.				500.34			500.34	
28.01.22	Fran Patrick Donations				73.26			73.26	
	Fran Patrick Donations				82.06			82.06	
Total		2,554.16	1,358.60	0.00	1,400.00	4,682.56	(950.00)	2,500.00	11,545.32

Balance Sheet

Income	2,554.16	1,358.60	0.00	1,400.00	4,682.56	-950.00	2,500.00	11,545.32
less expenditure	2,773.88	1,476.25	68.50	0.00	4,108.56		2,520.51	11,785.39
Current Year	(219.72)	(117.65)	(68.50)	1,400.00	574.00	(950.00)	(20.51)	(240.07)
Balance Carried Forward	3,096.54	1,316.61	1,066.92	1,177.12	1,721.52	950.00	2,500.00	11,828.71
Total	2,876.82	1,198.96	998.42	2,577.12	2,295.52	0.00	2,479.49	11,588.64

I certify that the above accounts have been prepared by me and accurately reflect the financial transactions relating to the period 01/04/2021 to 31/03/2022.

John Whittall Treasurer



Date

10/05/22

Examined and found to be correct from Books and Vouchers supplied to me.

Janet Newberry



Hon.Auditor

Date

10/05/22

MINUTES OF MEETING

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Present: Gaenor Berkin (Chair), Lee Aitken (Vice Chair); Sue Wainman; Suzanne Bunton; Daniel Johnston; Gabby Stevens; Cllr Grant; Alison Cumming, Aberdeenshire Council

Apologies: Fran Patrick (Secretary); John Whittall; Margaret Basley; Claire Stewart; Richard Lamplugh; Sasha Brydon; Pauline Paterson; Cllr Smith; Cllr Payne

Attending: Rob Mackay

8. **WELCOME AND APOLOGIES** – The Chair welcomed those attending and gave apologies as above. Due to IT issues, no Zoom attendance was possible on this occasion.
9. **DECLARATION OF INTEREST/AUDIO RECORDINGS/MEETING PROTOCOL** – All present reminded that anyone who wished to contribute to the discussion should raise their hand and be invited to speak by the Chair. No audio recordings are permitted. The only record will be the written minutes.
10. **MINUTES OF MEETING 30th JUNE 2022-** Minutes of meeting were previously circulated and proposed as accurate by S Wainman, seconded by G Stevens.
11. **POLICE MATTERS-** Police report circulated. Crime remains low. It was noted Sgt Denham is now on maternity leave and that PC James Stewart is now our liaison. The Secretary has been in touch with him regarding the issues raised in connection with the containers at Alehousewells School car park.
12. **KEMNAY RESILIENCE AND COVID RESPONSE-**
 - a) Community Larder- a grant has been received from Arnold Clark. Contributions to the Larder - from Fareshare in particular - are reducing in both quantity and quality, and purchases are being made to fill gaps in certain foodstuffs. There have been 4 responses to the questionnaire regarding access to the internet. Grants have been applied for to purchase and fit a generator in the village hall. Alison Cumming advised that Aberdeenshire Council had £5000 set aside for this, to be paid subject to KCC receiving grant funding from other sources. **(Action:** Secretary to advise AC if/when SSEN grant funding is approved)
 - b) A request has been made to supply new pads for the defibrillators. This was approved unanimously.
 - c) S Wainman has been in contact with Kembhill Park Flood Group re grant aid. SEPA are continuing to monitor the burn for oil pollution.
13. **OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK-** It was unanimously agreed that in future meetings, this item would become Item 5 on subsequent Agendas. Mr. Rob Mackay advised that the Phoenix Fund had enabled the purchase of three “Happy to chat” benches and requested that metal plaques be purchased for them that give contact details for SAMH. These would cost £95.34. Approved unanimously. It was noted the benches were being installed by AC – on ground owned by AC – and accordingly there would be no charge for this. Similar projects had been completed in both Inverurie and Kintore. He also requested that KCC contacts Aberdeenshire Council regarding repair or replacement of the Community minibus. It was highlighted just how useful a resource this is, especially during the current ‘Cost of Living Crisis’, and that it was previously being used to help the elderly with shopping, by schools and local community groups. **(Action:** KCC to write to AC, copying in local councillors and Anne Overton.)

14. MATTERS ARISING-

- a) A resident had raised the issue of an inappropriately parked lorry and it was noted the police had been made aware of the situation. The 'No Entry' markings on High Street are indistinct. There has been no response from AC regarding a zebra crossing on Aquithie Road.
- b) Dalmadilly Ponds- responses had been received from R Mackay and Hilda Hart and it was confirmed that the ponds are for dual use – leisure and nature. However, a notice had been posted on the Positive Steps Facebook page and a reminder regarding the Outdoor Access Code is to go in the Newsletter.

15. TREASURER REPORT AND ANY DONATIONS- None

- 16. PLANNING MATTERS AND APPLICATIONS-** No applications this month. Noted that the 30mph limit proposed by AC does not extend past Milton Farm. It was noted a pavement should have been extended out to the Milton Farm entrance before residents moved into the now completed dwelling houses. (**Action:** KCC to contact AC Area Office regarding continued delays of responses. It was highlighted the Code of Practice does indicate the appropriate time limit for local officers to respond).

17. REPORTS-

- a) Safety Group – no meeting
- b) GAACF- Talks given by Roads Strategy and Countryside Rangers. CC's must inform AC about any unanswered communications. Discussed availability and location of car charging points.
- c) Community Planning- Currently working through strategic needs assessments for communities. Kemnay will be considered later this year.
- d) Greener Kemnay- The polytunnel is now complete. Open day was well attended. Creating a sub-group for energy. The Minutes of GK's previous meeting were to be circulated to KCC members.
- e) Kemnay LLCP- recent meeting discussed a wide range of topics.
- f) KAPC/KPPC/APPC- No update on Academy improvements or bus parking. It was noted that although there is no update from APPC, the recent Duck Race appeared to be successful and school discos had re-started.
- g) Press Reports- None.

- 18. ABERDEENSHIRE COUNCILLORS NEWS-** Cllr. Smith (by e-mail)- an inspector will look at the siting of the bike racks at the car park. Cllr Grant advised it had been a busy period of induction training since the local elections and that this week marked the last of council meetings, before the summer recess.

- 19. CORRESPONDENCE-** Already circulated.

- 20. OPPORTUNITY FOR COMMUNITY COUNCILLORS TO SPEAK-** *S. Bunton-* AVA considering introducing Hospital Homecoming scheme for Kemnay. *D. Johnston-* Investigating play equipment and will report in due course *G. Stevens-* Speed warning signs on Victoria Terrace may be faulty and require to be checked (**Action:** KCC to write to Roads). New Co-Op hoping to be open by late August with the High Street store closing thereafter; *G. Berkin-* Giant hogweed seen on banks of Don and at Dalmadilly. *S. Wainman* advise that the weed on the Don had now been sprayed. Given this was the last meeting before the summer recess, it was agreed – as is the norm - that the Office Bearers would continue with general day-to-day running of KCC and update members accordingly.

**Date of Next Meeting: Thursday 29th September 2022
7.30pm at Kemnay Village Hall, with Zoom link available**